



Voting Procedures for FLEFC Annual General Meeting- February 22, 2021.

We are adjusting our voting procedures in order to create a simpler and more time-efficient meeting and still be in accordance with our bylaws. [For this AGM, we will be voting on \(1\) by-law amendments, \(2\) board members, and \(3\) new members.](#)

Voting will be done using the **Zoom Polling** feature. This eliminates the need for members to access their email and have to find the voting email. Because this Zoom Polling feature gives one vote per screen, here is the procedure we will follow:

How you can prepare

If you have more than one voting member in your household, you have two options for ensuring *all voting members* in your home are able to vote:

- 1) [Have each member sign in on a different device.](#) The Zoom App is available for free on your smart phone's App store. Or you can sign in from different computers.
- 2) If you cannot sign in from a second device, please [let us know in advance if you plan to call in with your vote.](#) (You'll have to be present on Zoom at the meeting to call in your vote.)

Voting During the Meeting

- Non-Members will be put into a break-out room (*a separate "online room" from the members*) for the voting portion of our meeting. This allows online polling questions (ballots) to go to the people who are supposed to receive them in the main room.

- Members who do not have a second device to vote from will be messaged with the call-in number and can do so immediately. (If no one answers, call back in 30 seconds.)

[\(All of our voting will happen in quick succession during the meeting. Non-members will still be asked to sit tight for this portion of the meeting\)](#)

Tallying Votes

- Zoom has a feature to share the results of their polling. But be reminded that we will have scrutineers confirm the results of the call-in votes to add to the total. Non-members will rejoin with members, where voting results will be shared and then the meeting will continue from there.